

**Charity number: SC025640**  
**Company number: SC170889**

**THE GLOBAL CONCERNS TRUST**  
**ANNUAL REPORT & ACCOUNTS**  
**YEAR ENDED 31 MARCH 2017**  
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**THE GLOBAL CONCERNS TRUST  
ANNUAL REPORT  
YEAR ENDED 31 MARCH 2017**

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**LEGAL AND ADMINISTRATIVE INFORMATION**

**Company number** SC170889  
**Registered charity number** SC025640

**Board of trustees**

Mara Menzies  
Richard Firth  
Eileen Henderson  
Zara Christie  
Emma Duncan

**Company Secretary & Legal Advisor**

Daniel Onifade

**Registered office & Principal address**

105 Harrison Road,  
Edinburgh  
EH11 1LT

**Advisors:**

**Bankers**

The Royal Bank of Scotland,  
64 Bridge Road,  
Edinburgh  
EH13 0LQ

**Independent examiner**

Ian B Wilson C.A.,  
4A High Street,  
Bonnyrigg  
EH19 2AA

The trustees have pleasure in presenting their Annual Report and Accounts for the year ended 31 March 2017.

### **Compliance with existing law**

The accounts comply with the requirements of the Charities & Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended), the Statement of Recommended Practice "Accounting and Reporting by Charities" 2005 and the Companies Act 2006, and are in accordance with the trust's constitution.

### **Structure & governance**

The Global Concerns Trust was established by trust deed on 24 December 1996, and later incorporated under the Companies Act 2006. The management of the trust is the responsibility of the trustees who are appointed under the terms of the trust deed. Induction of new trustees is conducted at their first meeting. Administration of the trust is undertaken by the trustees. No charge is made for this service, however the Articles of Association allow that reasonable expenses be payable when approved by the Finance Committee.

### **Objectives**

- To carry out small scale development projects in Africa and Asia through partner organisations in selected countries.
- To increase awareness in the UK, particularly in Scotland, of our development work, the challenges we face, and our successes. We aim to encourage participation and discussion.

### **Review of activities**

#### **Malawi**

##### Tools and Training for Livelihood in Malawi Project 1

The Global Concerns Trust (GCT) completed the Tools and Training for Livelihood in Malawi Project 1 at the end of March 2016. Part of the 2015/2016 under-spend was allocated to support George Chimpiko, Director of KODO, to visit Scotland in September 2016. The remaining funds were given to partners in Malawi to be divided among all 2013 – 2016 graduate trainees.

##### Tools and Training for Livelihood in Malawi Project 2

GCT is at the end of the second year of a three-year project (April 2015 – March 2018), Tools and Training for Livelihood in Malawi Project 2, supported by The Scottish Government. We have continued to work with our partners MACOHA and KODO to provide vocational training, business skills, solar panels, start-up tools and materials to 72 adults with disabilities in the Ntcheu, Nkhotakota and Salima. We sent a shipment of tools, conducted a monitoring and evaluation visit to Malawi, produced booklets and held fundraising and awareness raising events in Scotland.

### **India**

GCT has continued to support our partner Global Concerns India (GCI). GCI works to empower women and girls, working on issues around human rights, education, justice and gender equality. To celebrate Global Concern's Trust's 20<sup>th</sup> anniversary, we worked with GCI to develop a short film, celebrating some of the projects we have collaborated on over the past years, and our successes. The film was well received at our 20th anniversary celebration event in November 2016.

### **Kenya**

While GCT were unfortunately unsuccessful in an application for funds to the UNWG in January 2017, we have however, identified potential links with The Rotary Club and the Royal African Society. A GCT trustee Mara Menzies, will be attending the Storymoja Book Festival in September 2017. This will provide an opportunity to engage with Kenya based NGO's involved in education and literacy, the British Council East Africa as well as socially responsible organisations keen to explore new ways to engage children in creative learning methodologies. GCT has allocated £1500 to the project, and we anticipate that this will help open avenues to receiving further funds to help get the project off the ground.

### **Risk management**

The management committee have conducted their own review of the major risks to which the trust is exposed and of the systems in place to mitigate those risks. Where appropriate, actions required to strengthen the existing systems and procedures have been identified and progress will be monitored. An annual review of the major risks faced by the charity, and the systems and procedures in place to deal with those risks has been undertaken by the trustees.

### **Review of financial position**

#### Restricted funds:

Instalments of grant amounting to £85,170 for Project 2 were received in the year from the Scottish Government for vocational training projects in Malawi. This was supplemented by a transfer of £37 to the restricted Malawi fund from the undesignated Events fund.

Grants and related costs amounting to £83,618 were made to Malawi and charged against the Project 2 fund, and £3,250 against the Project 1 fund. This leaves a balance on the Project 2 Malawi fund of £2,315, and £2,702 on Project 1. Costs of £355 were incurred on the India fund leaving a balance of £276.

#### Unrestricted funds:

Donations and gift aid tax brought in £2,294 and income from fundraising events in the year brought in £3,428. Expenditure of £1,143 was incurred, leaving a surplus of £4,579 before making transfers to restricted funds of £37 leaving an accumulated balance on this fund of £14,090. This figure includes funds designated by the trustees for Malawi £921, for India £5,813 and for Kenya £1,500.

Total funds under management at 31 March 2017 amounted to £19,383.

### **Reserves policy**

The Trust has no policy for accumulating reserves. When funding is received it is normally utilised in the same financial year, and when a surplus does arise this is normally utilised in the following financial year.

**Trustees' responsibilities**

Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the trust and of the surplus or deficit of the trust for that period.

In preparing the financial statements the trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Trust and enable them to ensure that the financial statements comply with the Charities & Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Companies Act 2006. They are also responsible for safeguarding the assets of the trust and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the trustees on **11 MAY 2017** and signed on their behalf by Zara Christie.

Trustee



**INDEPENDENT EXAMINER'S REPORT  
TO THE TRUSTEES OF THE GLOBAL CONCERNS TRUST**

I report on the accounts of the charity for the year ended 31 March 2017 which are set out on pages 6 to 10.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1)(d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 44(1)(a) of the Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed .....  .....

Date 11 May 2017

Chartered Accountant

Ian B Wilson C.A.  
4A High Street,  
Bonnyrigg  
EH19 2AA

**THE GLOBAL CONCERNS TRUST**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**(incorporating INCOME & EXPENDITURE ACCOUNT)**  
**YEAR ENDED 31 MARCH 2017**

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	Notes	Unrestricted Funds <u>2017</u> £	Restricted Funds <u>2017</u> £	Total Funds <u>2017</u> £	Total Funds <u>2016</u> £
<b>Income from:</b>					
Donations	3	2,294	85,170	87,464	64,149
Other trading activities	4	3,428	0	3,428	2,202
<b>Total income</b>		<u>5,722</u>	<u>85,170</u>	<u>90,892</u>	<u>66,351</u>
<b>Expenditure on:</b>					
Raising funds	5	391	1,158	1,549	2,164
Charitable activities	6	752	86,065	86,817	56,753
<b>Total expenditure</b>		<u>1,143</u>	<u>87,223</u>	<u>88,366</u>	<u>58,917</u>
<b>Net income/(expenditure)</b>		4,579	(2,053)	2,526	7,434
<b>Transfers between funds</b>		<u>(37)</u>	<u>37</u>	<u>0</u>	<u>0</u>
<b>Net movement in funds</b>		4,542	(2,016)	2,526	7,434
<b>Reconciliation of funds:</b>					
Total funds brought forward		9,548	7,309	16,857	9,423
<b>Total funds carried forward</b>	10	<u>14,090</u>	<u>5,293</u>	<u>19,383</u>	<u>16,857</u>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

Comparative figures for movements on funds are shown in Notes 8 and 9.



THE GLOBAL CONCERNS TRUST  
BALANCE SHEET  
31 MARCH 2017

	<u>Notes</u>	<u>2017</u> £	<u>2016</u> £
<b>Current assets:</b>			
Cash at bank		19,659	17,109
<b>Total current assets</b>		19,659	17,109
<b>Liabilities:</b>			
Creditors : amounts falling due within one year	7	276	252
<b>Net current assets</b>		19,383	16,857
<b>Net assets</b>	10	<u>19,383</u>	<u>16,857</u>
<b>The funds of the charity:</b>			
<u>Restricted income funds</u>			
Malawi	8	5,017	6,678
India	8	276	631
<b>Total restricted income funds</b>		<u>5,293</u>	<u>7,309</u>
<u>Unrestricted income funds</u>			
Designated funds		8,234	5,882
General fund		2,437	3,056
Undesignated project funds		3,419	610
<b>Total unrestricted income funds</b>	9	<u>14,090</u>	<u>9,548</u>
<b>Total funds</b>	10	<u>19,383</u>	<u>16,857</u>

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The directors acknowledge their responsibilities for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of its financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as is applicable to the company.

The directors acknowledge their responsibilities for ensuring the company keeps accounting records which comply with section 386 of the Companies Act 2006.

For the year ended 31 March 2017 the company was entitled to exemption from audit under section 477(2) of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The accounts were approved by the trustees on 11 May 2017 and signed on its behalf by Zara Christie.



Trustee

**1. ACCOUNTING POLICIES**

**(a) Basis of preparation**

The accounts are prepared under the historical cost convention and comply with applicable United Kingdom accounting standards, the Statement of Recommended Practice FRS102 SORP, the Charities Accounts (Scotland) Regulations 2006 (as amended), the Charities & Trustee Investment (Scotland) Act 2005 and the Companies Act 2006.

**(b) Incoming Resources**

Income from grants is credited to the Statement of Financial Activities in the year to which they relate.

Other voluntary income is accounted for when its receipt is probable.

**(c) Expenditure allocation**

Where possible expenditure is classified under the principal categories of charitable and governance. Charitable activities include grants, donations and support costs. Governance costs consist of examination fees and other costs concerned with governance. Where costs cannot be directly attributed, the allocation is done on an equitable basis.

**(d) VAT**

The charity is not registered for VAT and accordingly expenditure includes irrecoverable VAT where applicable.

**(e) Liabilities are recognised on the basis of goods or services invoiced to the charity within the financial year. Invoices relating to the financial year which are received or paid after that date are accrued.**

**(f) Funds held by the charity are either:**

- Unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.  
Within this category designated funds may be set up at the discretion of the trustees. These are unrestricted funds which the trustees earmark for specific projects.
- Restricted funds - these are funds which can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

**2. EMPLOYEES**

The Trust has no paid employees.

One trustee, Emma Duncan, provided services in overseeing the development work of the Trust. The total paid to her in the year, as allowed by the Articles of Association and approved by the Finance Committee, was £16,363 (2016 - £16,392). In addition, another trustee, Mara Menzies was paid £100 for her story telling at the 2016 annual fundraising event.

Expenses were reimbursed to 5 trustees for various costs paid by them to third parties. The total for the year was £752 (2016 - £3,379).

3 VOLUNTARY INCOME

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total Funds</u>	<u>Total Funds</u>
	<u>Funds</u>	<u>Funds</u>	<u>2017</u>	<u>2016</u>
	<u>2017</u>	<u>2017</u>	<u>2017</u>	<u>2016</u>
	£	£	£	£
Grants received :				
Scottish Government Malawi Project 1	0	0	0	39,134
Scottish Government Malawi Project 2	0	85,170	85,170	22,904
Donations	2,161	0	2,161	1,158
Gift aid tax recovered	133	0	133	953
	<u>2,294</u>	<u>85,170</u>	<u>87,464</u>	<u>64,149</u>

4 ACTIVITIES FOR RAISING FUNDS

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total Funds</u>	<u>Total Funds</u>
	<u>Funds</u>	<u>Funds</u>	<u>2017</u>	<u>2016</u>
	<u>2017</u>	<u>2017</u>	<u>2017</u>	<u>2016</u>
	£	£	£	£
Events	3,428	0	3,428	2,202

5 EXPENDITURE ON RAISING FUNDS

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total Funds</u>	<u>Total Funds</u>
	<u>Funds</u>	<u>Funds</u>	<u>2017</u>	<u>2016</u>
	<u>2017</u>	<u>2017</u>	<u>2017</u>	<u>2016</u>
	£	£	£	£
Fundraising events costs	391	1,158	1,549	2,164

6 EXPENDITURE ON CHARITABLE ACTIVITIES

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total Funds</u>	<u>Total Funds</u>
	<u>Funds</u>	<u>Funds</u>	<u>2017</u>	<u>2016</u>
	<u>2017</u>	<u>2017</u>	<u>2017</u>	<u>2016</u>
	£	£	£	£
Project grants	0	62,295	62,295	35,398
Shipping costs	0	1,655	1,655	1,267
Development worker	0	16,363	16,363	16,392
Evaluation trips	0	4,282	4,282	3,151
Sundry	0	1,470	1,470	0
	<u>0</u>	<u>86,065</u>	<u>86,065</u>	<u>56,208</u>
Support costs	476	0	476	250
Governance costs - independent examination fee	276	0	276	295
	<u>752</u>	<u>86,065</u>	<u>86,817</u>	<u>56,753</u>

	<u>2017</u>	<u>2016</u>
	£	£
Project grants were made to:		
<u>in Malawi</u>		
Malawi Council for the Handicapped	38,162	23,178
Kuthandiza Osayenda Disability Outreach (Malawi)	24,133	12,220
	<u>62,295</u>	<u>35,398</u>

7 CREDITORS : AMOUNTS FALLING DUE WITHIN ONE YEAR

	<u>2017</u>	<u>2016</u>
	£	£
Accruals	<u>276</u>	<u>252</u>

8 RESTRICTED INCOME FUNDS

Malawi Fund

The Malawi Fund has been established to provide support for local projects operating in Malawi.

	Project 1 2017 £	Project 1 2016 £	Project 2 2017 £	Project 2 2016 £
Balance brought forward	5,952	371	726	0
Received in year	0	39,134	85,170	22,904
Expenditure in year	(3,250)	(36,381)	(83,618)	(21,778)
Transfer from unrestricted Event Fund	0	0	37	0
Transfer from unrestricted Malawi Fund	0	2,428	0	0
Transfer from Project 2 to Project 1	0	400	0	(400)
Balance carried forward	<u>2,702</u>	<u>5,952</u>	<u>2,315</u>	<u>726</u>

India Fund

The India Fund has been established to provide support for local projects operating in India.

	2017 £	2016 £
Balance brought forward	631	631
Received in year	0	0
Expenditure in year	(355)	0
Balance carried forward	<u>276</u>	<u>631</u>

9 UNRESTRICTED INCOME FUNDS

Designated funds:

	Designated funds Malawi £	Designated funds India £	Designated funds Kenya £	Total 2017 £	Total 2016 £
Balance brought forward	69	5,813	0	5,882	5,773
Received in year	852	0	0	852	2,750
Expenditure in year	0	0	0	0	(213)
Transfer to Kenya Fund	0	0	1,500	1,500	0
Transfer to restricted Malawi Fund	0	0	0	0	(2,428)
Balance carried forward	<u>921</u>	<u>5,813</u>	<u>1,500</u>	<u>8,234</u>	<u>5,882</u>

Undesignated funds:

	General fund £	Undesignated project funds £	Undesignated event funds £	Total 2017 £	Total 2016 £
Balance brought forward	3,056	610	0	3,666	2,648
Received in year	133	2,161	2,576	4,870	1,563
Expenditure in year	(752)	0	(391)	(1,143)	(545)
Transfer to Kenya Fund	0	(1,500)	0	(1,500)	0
Transfer to Project Fund	0	2,148	(2,148)	0	0
Transfer to restricted Malawi Fund	0	0	(37)	(37)	0
Balance carried forward	<u>2,437</u>	<u>3,419</u>	<u>0</u>	<u>5,856</u>	<u>3,666</u>

10 ANALYSIS OF NET ASSETS

	Restricted Malawi funds £	Restricted India fund £	Unrestricted General fund £	Unrestricted Designated funds £	Undesignated project funds £	Total funds £
Current assets	5,017	276	2,713	8,234	3,419	19,659
Creditors	0	0	(276)	0	0	(276)
	<u>5,017</u>	<u>276</u>	<u>2,437</u>	<u>8,234</u>	<u>3,419</u>	<u>19,383</u>